









# Voluntary Investment Product

## Withdrawal Instruction

### A Important Information

	<b>Make an Informed Decision</b>	<ul style="list-style-type: none"> <li>Capitalised terms in this document are defined in the <b>Terms and Conditions</b>.</li> <li>LifeCycle Investments ("<b>the Administrator</b>") does not offer advice, but we suggest that you consider getting financial advice if you are not familiar with financial markets and products.</li> </ul>
	<b>Complete the Form</b>	<ul style="list-style-type: none"> <li>Please complete all the information on this form to ensure that there is no delay in processing your Instruction.</li> <li>If you are representing the Investor, please complete the "Acting on Behalf of Investor" form.</li> </ul>
	<b>Collect Documents</b>	<p>If your address has changed, a document containing your residential address (&lt; 3 months old)</p> <p>If your bank account details have changed or you are withdrawing to another account, a bank statement or confirmation of banking details from your bank (&lt; 3 months old)</p> <p>A signed copy of the <b>Investment Options Brochure</b>, if you are not withdrawing proportionately from you selected Investment Option</p> <p>If applicable, a signed "Acting on Behalf of Investor" form with required documents</p>
	<b>Submit the Documents</b>	<ul style="list-style-type: none"> <li>Please submit this form together with the FICA and supporting documents listed above to: <a href="mailto:lifecycle@thecycle.co.za">lifecycle@thecycle.co.za</a></li> </ul>
	<b>Cut-Off Times</b>	<ul style="list-style-type: none"> <li>We will only process your instruction once we have received all the required documents, and the Contribution reflects in the LifeCycle Nominees bank account.</li> <li>Instructions received before <b>11:00</b> on a Business Day will be processed on the <b>same day</b>.</li> <li>Instructions received after <b>11:00</b> on a Business Day will be processed on the <b>next Business Day</b>.</li> </ul>
	<b>Verification</b>	<ul style="list-style-type: none"> <li>The Administrator will verify this form, the FICA and supporting documents.</li> <li>We reserve the right to request any additional information prior to processing your instruction.</li> </ul>
	<b>Confirmation</b>	<ul style="list-style-type: none"> <li>You will receive confirmation once your instruction has been processed.</li> </ul>
	<b>Contact Us</b>	<ul style="list-style-type: none"> <li>If you have any queries, please contact us on/at:</li> <li><b>Email:</b> <a href="mailto:lifecycle@thecycle.co.za">lifecycle@thecycle.co.za</a></li> <li><b>Website:</b> <a href="https://thelifecycle.co.za/">https://thelifecycle.co.za/</a></li> </ul>

### B Investor Details

#### Individual Investors

Account Number:

First Name(s):

Surname:

ID / Passport No:

Citizenship:

Date of Birth:      dd      mm      yyyy

Phone:

Email:

#### Legal Entities

Account Number:

Registered Name:

Trading Name:

Registration Number:

Contact Person First Name(s):

Contact Person Surname:

Phone:

Email:

## C

## Withdrawal Options

## Once-off Withdrawal

I would like to withdraw R

- Please select either option (1) or option (2) below:

(1) I would like to withdraw proportionately from my Selected Investment Option(s) or:

- If you are withdrawing proportionately from your Investment Option then you do not need to submit a copy of the Investment Options Brochure

(2) I would like to withdraw from my Selected Investment Option(s) per the attached Investment Options Brochure

- Please attach a signed copy of the Investment Options Brochure indicating that this is a Withdrawal.
- If there is insufficient money in any of the Selected Investment Option(s), we will withdraw the income proportionately from all your Selected Investment Option(s).

## Recurring Withdrawal

- Please complete this section if you would like to receive a regular Withdrawal from your Investment Account.
- You may only schedule regular Withdrawal payments if you have more than R20,000 in your Investment Account.

I would like to withdraw: R Monthly Quarterly Biannually Annually

commencing in: mm yyyy

and to be increased by: 0% 2.5% 5% 10% 15% 20% at the start of each year.

- Monthly Withdrawals will be paid in arrears on the 25<sup>th</sup> of each month, while quarterly, biannual and annual Withdrawals will be paid in advance on the 25<sup>th</sup> of the first month in each period. A new recurring Withdrawal instruction must reach the Administrator 10 (ten) Business Days before the next withdrawal date. Instructions received after the cut-off date will be scheduled to start the following month.

- Please select either option (1) or option (2) below:

(1) I would like to withdraw proportionately from my Selected Investment Option(s) or:

- If you are withdrawing proportionately from your Investment Option then you do not need to submit a copy of the Investment Options Brochure

(2) I would like to withdraw from my Selected Investment Option(s) per the attached Investment Options Brochure

- Please attach a signed copy of the Investment Options Brochure indicating that this is a Withdrawal.
- If there is insufficient money in any of the Selected Investment Option(s), we will withdraw the income proportionately from all your Selected Investment Option(s).

## Please provide us with your bank account details where your Withdrawal should be paid:

- Please select either option (1) or option (2) below:

(1) I would like to use my bank account that the Administrator has on file or:

(2) I would like to use the following bank account details

Account Holder:

Bank:

Branch Name:

Branch Code:

Account Number:

Account Type:

Cheque

Savings

- We will not make any payments to credit cards, market-linked accounts, or third-party bank accounts.
- Please provide a **bank statement or confirmation of banking details from your bank** (< 3 months old)

## D Investor Declaration

- I confirm that all information provided in this form, whether in my handwriting or not, is correct and that I am responsible for the accuracy of the information provided.
- I consent to the Administrator processing my personal information according to the Terms and Conditions.
- I have not received advice from the Administrator regarding this instruction.
- I confirm that the Administrator may accept instructions from any third party who has been authorised by me in writing.
- I confirm that the Administrator may accept instructions in the prescribed format by email, or other electronic means.
- I have read and understood the relevant Minimum Disclosure Document(s) of my Selected Investment Option(s), and the latest Term and Conditions.
- I agree that my contractual relationship with the Administrator is subject to South African law and regulation.
- I undertake to inform the Administrator in writing if the circumstances referred to in the declaration above change.

**When you digitally sign this form in the block below you will be asked to save another version of this form. Please do not sign until you have completed all the required information.**

Investor Signature:

Date:    dd    mm    yyyy

## E Additional Information

- LifeCycle Investments Proprietary Limited ("**LifeCycle Investments**" / "**the Administrator**", registration number: 2022/666528/07) is an authorised FSP (number: 52896). LifeCycle Investments is authorised by the Financial Sector Conduct Authority ("**FSCA**") to provide advice, intermediary services, and administrative services. For full details on the sub-categories for which LifeCycle Investments is licensed, please visit: [https://www.fsca.co.za/faqs/search\\_fsp.htm](https://www.fsca.co.za/faqs/search_fsp.htm)
- LifeCycle Investments is located at 13 Moquini Coastal Estate, Danabaai, Mosselbaai, Western Cape, 6510, and can be contacted via our website: <https://thelifecycle.co.za/>, by phone on: 0716289722, by email at: [lifecycle@thecycle.co.za](mailto:lifecycle@thecycle.co.za), or by post at the physical address provided above.
- Your Selected Investment Option(s) will be registered in the name of LifeCycle Nominees (RF) Proprietary Limited ("**LifeCycle Nominees**" / "**the Nominee**", registration number: 2022/666540/07), which is approved by the FSCA as a nominee company to hold client assets. For full details please visit: <https://www.fsca.co.za/MagicScripts/mgrqispi.dll?APPNAME=Web&PRGNAME=Nominees>.